

WEST CENTRAL CONSERVANCY DISTRICT  
REGULAR MEETING MINUTES  
SEPTEMBER 17, 2012

Board Members Present: P. Allen, W. Holland, J. Webb, K. Buetow  
Board Members Absent: C. Dorton

WCCD District Manager, Assistant District Manager, Business Manager, Legal Counsel, Engineer Present  
2 WCCD Guests as per sign-in log

The Meeting was held in the WCCD Board Room at 5:00 P.M.

Chairman convened the meeting after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Motion by W. Holland, second by J. Webb, vote unanimous, to approve the Minutes of the August 20, 2012 Regular Meeting as amended.

(K. Buetow entered the meeting at 5:03 P.M.)

Motion by W. Holland, second by J. Webb, vote unanimous, to approve the Minutes of the September 4, 2012 Special Meeting, the September 6, 2012 Special Meeting and the September 10, 2012 Special Meeting as presented.

Secretary J. Webb presented a review of the claims. Motion by J. Webb, second by K. Buetow, vote unanimous, to approve (REV) 22963 – 23069, (EXP) 11014, (DEPR) 11033 – 11034, BPR081712, PR082412, PR090712, DC08142012.

Business Manager presented the August 2012 Cash Activity Statement.

Plant Operation Report presented by the District Manager.

V S Engineering Representatives Sanjay Patel and Amy Moore presented the Board the monthly engineering report. J. Webb opened discussion on the planned Clubhouse L/S # 5 Access Improvements. Board discussion of the topic included review of all options available including the potential elimination of L/S #5 after a further study of the potential costs savings and a Board request to schedule a meeting with the owners of the golf course. Motion by J. Webb, second by K. Buetow, to revisit the original Board motion of improving the L/S #5 access not to exceed a project maximum of \$60,000.00 and schedule a Special Meeting within ten working days. For W. Holland, J. Webb, K. Buetow. Against P. Allen. Motion passed 3-1. The Special Meeting will be scheduled for Friday, September 21, 2012 at 5:00 P.M. at the District Office. The Board requested VS Engineering have the following completed prior to the upcoming meeting: review the District Master plan, review the cost benefit analysis, secure a meeting with the owners of the golf course and complete a further review and finalization of all costs of the potential L/S elimination.

H. J. Umbaugh & Associates Representative Jeff Messer presented the Board with an investment option proposal. Topics of discussion included the present investment rate of returns/fees, guidelines of investing within state regulations, the proposed rates of return/fees and a review of the required

District resolutions to allow for this process to commence. Motion by W. Holland, second by K. Buetow, vote unanimous, to approve that H.J. Umbaugh & Associates become the District investment advisors. Motion by P. Allen, second by K. Buetow, vote unanimous, to recommend the transfer of ten million dollars from First Merchants Bank accounts into the investment core balance account of the District. The core balance of ten million dollars will be transferred to Huntington Bank which H.J. Umbaugh will utilize as the bank custodian for settling investments for the District. Motion by W. Holland, second by K. Buetow to merge the remaining existing bank accounts which was recommended by First Merchants Bank thus allowing a reduction in the total District bank fees which is \$1500.00 per account annually. Legal Counsel recommended Umbaugh & Associates prepare the required resolutions for Board approval and submit at the Special Meeting Friday, September 21, 2012 at 5:00 P.M. at the District office.

Chairman opened discussion with the Board on the review of the district aged account balances. Chairman recommended a breakout of charges in the 90 day aged account classification and recommended a review of the customer notification process. Chairman directed staff to continue investigation into the Board questions and report the additional findings to the Board at the October 15, 2012 Regular Board Meeting.

Chairman opened discussion on the Employee Benefits Study Committee Update. Topics included: 1.) Employee compensation study results. 2.) Proposed Paid Time Off (PTO) policy. 3.) Present and future proposed employee health insurance benefits. The District should receive the 2013 insurance rates within thirty days. Chairman commended the committee for their hard work and thoroughness in their investigation and recommended to the Board to submit any written questions/comments to the District Manager to be forwarded to the committee and table this topic until the October 15, 2012 Regular Board Meeting.

Chairman updated the Board on the progress of the water issue between the Town of Avon and the District and will continue to update the Board on any progress.

District Manager updated the Board on the Request for Proposals - Insurance.

Public comment time provided.

Motion by W. Holland, second by J. Webb, vote unanimous, to adjourn the meeting at 7:15 P.M.

P. Allen, Chairman

J. Webb, Secretary