

WEST CENTRAL CONSERVANCY DISTRICT
REGULAR MEETING MINUTES
FEBRUARY 20, 2012

Board Members Present: W. Holland, C. Dorton, K. Buetow
Board Members Absent: P. Allen, J. Webb

5 WCCD Non-Board Representatives Present
WCCD Guests as per sign-in log

The Meeting was held in the WCCD Board Room at 5:00 P.M.

Vice-Chairman convened the meeting after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Motion by K. Buetow, second by C. Dorton, vote unanimous, to approve the Minutes of the January 11, 2012 Special Board Meeting, January 16, 2012 Regular Board Meeting, February 15, 2012 Annual Board Meeting and February 15, 2012 Board of Finance Meeting as presented.

Financial Clerk C. Dorton, presented a review of the claims. Motion by C. Dorton, second by K. Buetow, vote unanimous, to approve (Rev) 21175, 22243 – 22343, (Exp) 10521, 11009 – 11010, (Depr) 10289, 11012 – 11017, DC01172012, BPR011312, COLA011312, PR011312, PR012712, PR021012.

Business Manager presented the January 2012 Cash Activity Statement.

Plant Operation report by District Manager which included an update on the restoration of the Plant SBR from the recent fire.

District Manager updated the Board on the Line of Credit proposal. First Merchants Bank Representative Travis Caulk addressed the Board on their recent concerns and added the original yearly bank maintenance fee of \$500.00 will be waived. District Manager presented the Board Resolution 2012-02-20-1 for review and approval.

Motion by W. Holland, second by C. Dorton, vote unanimous, to adopt Resolution 2012-02-20-1 with an effective date of February 20, 2012.

District Manager presented the Board the Request for Proposal Legal Services for review. Board Member K. Buetow requested that the following items be included in proposal: 1.) Experience regarding negotiations and obtaining of easements. 2.) The mandatory attendance at all Board Meetings. K. Buetow expressed concerns of Identified Legal firms contacting Board Members over staff during this proposal process, potential conflict of some legal firms listed in the proposal and what will be the process utilized to conduct the request for this proposal.

Motion by K. Buetow to remove the legal firm of Steuerwald, Hannon, Zielinski & Witham from the list of firms to be forwarded a copy of the proposal. Motion failed due to a lack of a second. Motion by C. Dorton, second by W. Holland, vote unanimous, to approve the Request for Proposal – Legal Service with the proposal to include the requested Board Member changes.

District Manager updated the Board on the progress of the District Salary Schedule being completed by Flashpoint. Flashpoint will present its study findings at the March 19, 2012 Board Meeting. District Manager requested Board Member C. Dorton review the results of the study prior to submission to the Board at the March 19, 2012 meeting. C. Dorton inquired if when the Flashpoint information is presented, should it be during an Executive Session. Legal counsel advised the Board that this topic did not qualify as an Executive Session topic and should be discussed during the Regular Board Meeting.

District Manager updated the Board on the Clay Tile Project. VS Engineering Representative Sanjay Patel completed an updated presentation with a revised project timeline due to the abnormal winter weather and the discussion included possible repair changes to the original scope of the project. When asked by the Board, representatives of VS Engineering could not provide any cost figures.

VS Engineering Representative Sanjay Patel presented to the Board a Task/Project Assignment quote for the proposed Manhole Infiltration/Inflow Study. The scope of the project will include identifying all District manholes, the development of standards and documentation of such and to develop a master plan for the rehab project. The project timeline will be dictated by the weather.

District Manager opened discussion on the WCC Equity Partners refund request. The Board discussion included legal ownership of both the interceptor fees and of the property. Board requested legal counsel's aid in the ownership investigation and until the findings are completed no action will be taken by the Board.

Board Member C. Dorton opened discussion with the Board and requested nominations for the Chairman of the Board of Directors. C. Dorton nominated P. Allen as Chairman, second by W. Holland. No other nominations being submitted the nominations were closed. A roll call was taken and P. Allen was elected unanimously. Motion passed 3-0. This motion will also include that P. Allen will be elected as Chairman of the District's Board of Finance.

District Manager updated the Board on the completed discussions with the Public Access Counselor and his approval of the revised District Executive Session Agenda format.

Public comment time provided.

Motion by C. Dorton, second by K. Buetow, vote unanimous, to adjourn the meeting at 6:18 P.M.

W. Holland, Vice-Chairman