

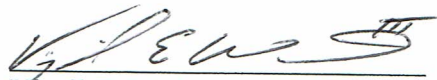
**NOTICE OF 2018 ANNUAL MEETING
WEST CENTRAL CONSERVANCY DISTRICT**

Notice is hereby given that the 2018 Annual Meeting of the West Central Conservancy District will be held on Wednesday, February 21, 2018 at 4:00 P.M. in the District office, 243 South County Road 625 East, Avon, IN 46123, for the purpose of electing a Director for Area 5 due to the expiration of the term of office of Director William E. Holland, to discuss past year's operations and conducting general business of the District.

The Nominees for Area 5 Director are Melissa A. Luebbert and Eva Yackey to serve for a four (4) year term of office until the 2022 Annual Meeting of the District.

Freeholders (landowners) of the entire West Central Conservancy District are eligible to vote in this election. Ballots may be cast in person at the District office from 4:00 P.M. – 7:00 P.M. on Wednesday, February 21, 2018. Election and Ballot Procedure, including Absentee Balloting is attached.

BY ORDER OF THE BOARD OF DIRECTORS OF THE WEST CENTRAL
CONSERVANCY DISTRICT.

A handwritten signature in dark ink, appearing to read 'Virgil E. Underwood, III', is written over a horizontal line.

Virgil E. Underwood, III, Secretary

Attachment:

**WEST CENTRAL CONSERVANCY DISTRICT
BOARD OF DIRECTORS
POLICY**

**ELECTION AND BALLOT PROCEDURE
(Effective February 14, 2018)**

The Board of Directors of the West Central Conservancy District hereby establishes the following Balloting/Absentee Balloting procedure for the West Central Conservancy District during the 2018 election of Director, Area 5, to the District consistent with IC 14-33 (Conservancy Act), hereinafter "the Act".

- 1) Notice of the Annual Meeting shall be made consistent with the Act and contain the date and time of the election, the dates and times for absentee voting and the election procedure/policy.
- 2) The Board of Directors may appoint an individual to serve as the Assistant Secretary of the Board of Directors to assist the Secretary in managing the election and ensuring the intent of the pertinent election requirements of the Act and the District policy are carried out.
- 3) Ballot production, voting booths or stations and electronic tabulation of votes will be conducted by SOCO Corporation.
- 4) All Freeholders voting in the election must sign the Freeholder List described in the Act, print the signature name and be verified. Once the Freeholder status is verified, the Freeholder will be provided a Ballot.
- 5) The Ballot shall be marked (voted) and inserted into the ballot box.
- 6) Freeholders whose name and/or address are erroneously omitted from the Freeholder List will be required to sign and complete a legal affidavit that the individual is the Freeholder of the listed address. The Freehold and Freeholder will then be added to the Freeholder List and entitled to vote a Provisional Ballot as described in item 12.
- 7) Corporate, Limited Liability Company and Association Freeholds may be voted by individuals upon completion of an affidavit certifying eligibility and authority to vote.
- 8) Absentee Balloting shall be available during the following dates and times prior to the date of the Annual Meeting at the office of the West Central Conservancy District located at 243 South County Road 625 East, Avon, IN 46123:

February 14, 2018	8:00 A.M. – 4:30 P.M. (Wednesday)
February 15, 2018	8:00 A.M. – 4:30 P.M. (Thursday)
February 16, 2018	8:00 A.M. – 4:30 P.M. (Friday)
February 19, 2018	8:00 A.M. – 4:30 P.M. (Monday)
February 20, 2018	8:00 A.M. – 4:30 P.M. (Tuesday)
February 21, 2018	8:00 A.M. – 4:00 P.M. (Wednesday)
- 9) At the close of the election held on February 21, 2018 (the Annual Meeting date), election clerks will verify all non-provisional ballots handed out are counted and recorded.
- 10) A Freehold as defined by the Act is entitled to only one (1) vote per Freehold.
- 11) If any Ballot is considered by the Board Secretary, the Assistant Board Secretary or the Election Clerks to be ineligible or unverified, the Ballot shall be considered a "Provisional Ballot" and retained by the District, unopened, for review and inspection at a later date should it be determined by the Board

Secretary or the Assistant Board Secretary such Ballot(s) affect the outcome of the election for which it was voted.

- 12) Provisional Ballots shall be marked (voted) and inserted into an envelope designed to meet the requirements of this policy ("Official Envelope") and sealed. The Freeholder shall provide the following specific information that shall be recorded on the Official Envelope where indicated: the Freeholder shall provide the name of the Freeholder voting, the address of the freehold, the signature of the Freeholder voting, the printed name of the voter and the date the Freeholder voted. Failure to provide the above information on the Official Envelope along with the signed affidavit will void the Ballot/vote.
- 13) Verified Provisional Ballots, when necessary to the outcome of the election, shall be opened by the Election Clerks or the Assistant Board Secretary, the Ballot taken out and the envelope discarded. The Ballot shall be counted and recorded as all other Ballots.
- 14) Verification of Provisional Ballots may not be possible at the Annual Meeting and verification may be done at a later date.