

WEST CENTRAL CONSERVANCY DISTRICT
ANNUAL MEETING MINUTES
FEBRUARY 19, 2014

Board Members Present: K. Buetow, C. Dorton, W. Holland, V. Underwood, J. Webb
Board Members Absent: None

WCCD District Manager, Business Manager, Legal Counsel, Engineer and Accountant Present
Guests as per sign-in log

The meeting was held in the WCCD Board Room at 5:00 P.M.

Chairman convened the meeting after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Chairman declared W. Holland as the Director, Area 5 for a four year term expiring at the Annual Meeting in 2018. The Director's Oath was taken as evidenced by signature by W. Holland who then assumed his position on the Board as Director, Area 5.

Chairman requested nominations for the Chairman of the Board of Directors. V. Underwood nominated W. Holland as Chairman, second by C. Dorton, vote unanimous.

Chairman requested nominations for the Vice-Chairman of the Board of Directors. J. Webb nominated K. Buetow. Motion failed due to a lack of a second. V. Underwood nominated C. Dorton for Vice-Chairman, second by C. Dorton. For K. Buetow, C. Dorton, W. Holland, V. Underwood. Against J. Webb. Motion passed 4-1.

Chairman requested nominations for the Secretary of the Board of Directors. V. Underwood nominated K. Buetow for Secretary, second by C. Dorton, vote unanimous.

Chairman requested nominations for the Financial Clerk of the Board of Directors. C. Dorton nominated V. Underwood for Financial Clerk, second by W. Holland, vote unanimous.

W. Holland assumed the role as Chairman of the Board of Directors.

The West Central Conservancy District Annual Meeting was recessed at 5:07 P.M. to convene the Annual Meeting of the Board of Finance of the West Central Conservancy District. The West Central Conservancy District Annual Meeting reconvened at the adjournment of the Annual Meeting of the Board of Finance at 5:11 P.M.

Motion by V. Underwood, second by C. Dorton, vote unanimous, to approve the Minutes of the January 20, 2014 Executive Session, the January 20, 2014 Regular Meeting, the January 31, 2014 Executive Session and the January 31, 2014 Special Meeting as presented.

Financial Secretary V. Underwood presented a review of the claims. Motion by V. Underwood, second by C. Dorton, vote unanimous, to approve (REV) 24607 – 24705, (EXP) 11059 – 11063, (DEPR) 11062, BPR011714, PR012414, PR020714, DC01152014.

Business Manager presented the January 2014 Cash Activity Statement.

Plant Operation report by the District Manager.

V S Engineering Representative, Amy Moore, presented the Board the monthly engineering report.

Agresta and Associates Representative, Phil Agresta, presented the Board the annual finance report.

Secretary K. Buetow updated the Board on the District Manager position selection process and presented the resumes' requested by the Board. After discussion, the Chairman recommended the resumes be retained by the District Manager for Board Member review and after the review is completed, a date would be selected for a follow-up Board meeting.

District Manager opened discussion on the State Board of Accounts Cash Basis /Accrual Financials reporting systems. Due to an ongoing study of this topic, the District Manager requested tabling this topic until the March 17, 2014 Board Meeting.

Vice-Chairman C. Dorton proposed a policy be adopted regarding the closing of the District operation in cases of severe weather. Chairman recommended to the Board that he would further discuss this topic with the District Manager and they would arrive at a solution.

Public comment time provided.

Motion by V. Underwood, second by C. Dorton, vote unanimous, to adjourn the meeting at 5:22 P.M.

W. Holland, Chairman

K. Buetow, Secretary