

WEST CENTRAL CONSERVANCY DISTRICT  
SPECIAL MEETING MINUTES  
SEPTEMBER 16, 2011

Board Members Present: P. Allen, W. Holland, J. Webb, C. Dorton

Board Members Absent: K. Buetow

2 WCCD Non-Board Representatives Present

WCCD Guests as per sign-in log

The Meeting was held in the WCCD Board Room at 1:30 P.M.

Chairman P. Allen convened the meeting after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Chairman P. Allen opened discussion with the Board on the recent negative comments by Town of Avon officials towards WCCD regarding the proposed Dan Jones Road/200 North round-about project delay. Further investigation concluded that WCCD was not the fault of the project delay. Earlier in the week by phone, the Chairman had advised the District Manager to sign the agreement because all parties were in agreement and that all legal issues had been resolved and now the project will commence by month's end.

Agresta and Associates Representative, P. Agresta was present to discuss the current WCCD accounting program and budgeting procedures with the Board.

Chairman P. Allen opened discussion with the Board concerning the current budget reporting procedures and the accounting system presently in place and requesting current budgeting format/practices be investigated, reviewed and updated while staying within the State Board of Accounts Accounting requirements/guidelines. Chairman expressed concerns in the present WCCD Budgeting Reports which included the monthly depreciation account funding amount and the reporting on the Income Side in Revenue Checking Forward and on the Expense side in the 5% Contingency. The Board, by consensus, agreed to pursue an updated reporting system to better aid the Board in the financial decision making process.

Chairman also opened discussion with the Board on the 2012 salary adjustments including COLA and possible merit increases for the 2012 calendar year. Chairman reviewed the current District positions, past raise structure due to promotions and/or change of duties and the future raise structure. Board, by consensus, agreed that the District Manager with prior Board approval can exceed budget numbers including adding needed positions due to necessary changes in the system requirements. Board, agreed to revisit the 2012 salary adjustments at the November or December Board meeting.

Chairman requested P. Agresta continue his investigation into other accounting programs available which would better fit the District's needs with a better integration with our current billing program.

Chairman opened discussion on the Conflict of Interest Agreements with the Board and shared his investigative results confirming that the District follows all proper reporting and filing requirements exceeding all State Board of Accounting guidelines.

District Manager and P. Agresta will meet with State Board of Accounts representatives next week to clarify all issues/concerns of the Board and upon their completed investigation will present a full report with recommendations to the Board.

Chairman updated the Board on the Avon Subdivision Control Ordinance and reported that all the District concerns/recommendations were being adopted into the ordinance.

Motion by W. Holland, second by J. Webb, vote unanimous, to adjourn the meeting at 3:45 P.M.

Chairman, P. Allen