

WEST CENTRAL CONSERVANCY DISTRICT  
REGULAR MEETING MINUTES  
JANUARY 19, 2004

Board Members Present: W. Holland, P. Allen, K. Buetow, B.Thompson  
Board Members Absent: J. Crowe

8 WCCD Non-Board Representatives present  
WCCD Guests as per sign-in log

The meeting was held in the WCCD Board Room at 5:00 P.M.

Chairman convened meeting after recognizing that the Agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Motion by P. Allen, second by B. Thompson, vote unanimous, to approve Minutes of December 15, 2003, meeting as presented.

Financial Secretary K. Buetow presented review of claims. Motion by K. Buetow, second by P. Allen, vote unanimous to approve claims (Rev) 11511-11581, (Cap Imp) 1065-1068, (Exp) 10058-10062, PR122603, PR010904, DC121603, DC011404, WIRE12302003.

Financial report as presented by D. Hicks, Clifton Gunderson. Discussion by Board Members included preliminary year end financial results, adjustment of bad debt reserves for 2004 and aged receivables. Final year end financials should be completed by 01/23/04.

Plant Operation report as presented by Manager. Manager updated Board on Class A sludge removal program in its ongoing trial basis.

A. Hux reported:

- Update Board on Liens and collection progress.
- Offered agreement in Freeman litigation, as directed by Board, however have not received response.
- Washington Quarters and Settlers Run Litigation ongoing, with answer to counterclaims set for February 9, 2004.

Engineering report as presented by W. Bernhardt, American Consulting, Inc. Discussion by Board included Cedar Run Ltd.; WCCD has met its requirements and waiting for their response. Discussion included Bersot Annexation planning, phases 2 and 3, not in our original Master plan. The fee structure for the future plant expansion was not ready due to involvement of many subcontractors and the various manufacturing options available in conjunction with the timing of the holidays.

Discussion by Board of Liens/Certification process and the various options WCCD Board can implement due to the increasing amount of aged receivables. K. Buetow recommended revisiting this issue in the second quarter if desired results are not obtained.

Manager opened discussion on Facility Utilization Fees, current concerns are to identify if WCCD fees are correct to our needs and if fees are in line with other wastewater treatment facilities. Manager currently setting up meetings to include developer input and in communication with other treatment facilities of our size and development. Manager gathering more detail and support before bringing recommendation to the Board at the March Board meeting or in a special meeting.

Manager recommended appointing a new Common Construction Wage Committee that would be needed for future construction, included in recommendation was P. Allen, representing industry and B. Thompson representing tax payer, with Mr. Hux contacting County Commissioners to obtain nominations for additional committee members. Motion by K. Buetow, second by W. Holland, vote unanimous, to approve Manager recommendations and proceed with Committee.

Manager presented Woodcreek Farms Section 4 and 5 to the Board for acceptance of sewers, the development meeting all requirements for such.

Motion by P. Allen, second by K. Buetow, vote unanimous, to accept Woodcreek Farms, Section 4 and 5, to the District.

Manager presented Glenfield, Section I, to the Board for Acceptance of sewers, contingent upon meeting all final requirements for such.

Motion by P. Allen, second by K. Buetow, vote unanimous, to accept Glenfield, Section I, to the District contingent upon meeting final requirements.

Manager presented Cedar Bend, Section 1 and 2 to the Board for acceptance of sewers, contingent upon meeting all final requirements for such.

Motion by P. Allen, second by K. Buetow, vote unanimous to accept Cedar Bend, Sections 1 and 2, to the District contingent upon meeting final requirements.

Manager presented issue of Bay Development, Section 2, and Developer not meeting contractual requirements. Manager requested authority from the Board to void contract making all fees and charges now due and payable. Motion by W. Holland, second by P. Allen, vote unanimous, all fees and charges henceforth of Bay Development are to be paid in full prior to issuance of IDEM certification letter by Manager.

Manager reported the Gap Vac combo truck arrived on January 14, 2004, but was returned in order for final specifications to be completed before acceptance. Truck should be ready and returned in 7 to 10 days.

P. Allen recommended to all Board Members to study the current draft of WCCD Employee Manual and to make their recommendations to the Manager before the final draft.

W. Holland directed Manager to compile an EDU report for the March Board meeting, followed by an update for the July Board Meeting to provide necessary information for the 2005 Budget.

W. Holland opened discussion on notification of freeholders and its high costs to the District. W. Holland recommended an additional public notification by sending Star West and The Flyer a press release in addition to notice on the Website and the legal requirements of such. Motion by W. Holland, second by B. Thompson, vote unanimous, to issue press release in local newspapers.

Motion by W. Holland, second by P. Allen, vote unanimous, appointing B. Thompson Acting Secretary for the WCCD Board until the next annual meeting.

Motion by P. Allen, second by B. Thompson, vote unanimous, to adjourn meeting at 7:12 P.M.

W. Holland, Chairman

B. Thompson, Secretary