

WEST CENTAL CONSERVANCY DISTRICT  
REGULAR MEETING MINUTES  
NOVEMBER 17, 2003

Board Members Present: W. Holland, P. Allen, J. Crowe, K. Buetow, B. Thompson  
Board Members Absent: None

7 WCCD Non-Board Representatives present  
WCCD Guests as per sign-in log

The meeting was held in the WCCD Board Room at 5:00 P.M.

Chairman convened meeting after recognizing that the Agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

District Manager had opening remarks concerning his appreciation for the hard work, long hours and dedication of the WCCD staff, Pyramid Construction, and Crossroads Electric for their contributions to the building expansion project. Manager introduced Melissa Burnworth of Pyramid Construction and Scott Taylor of Crossroads Electric to the Board and Guests. Manager invited all to a tour of the building expansion after the meeting.

Chairman turned Meeting over to Vice Chairman, P. Allen, who, along with all Board Members, presented a plaque to J. Crowe for his dedication and contributions to the success and growth of the District during his tenure on the Board (March 3, 1992 to February 18, 2004).

Motion by P. Allen, second by W. Holland, vote unanimous to have Mr. Crowe preside over the Board for the remainder of the meeting. Mr. Crowe accepted and presided as Chairman at 5:06 P. M., personally thanking the Board for the plaque as well as thanking WCCD staff and Pyramid Construction for their efforts on the building expansion.

Motion by P. Allen, second by W. Holland, vote unanimous, to approve Minutes of October 20, 2003 and Special Meeting of November 10, 2003 as presented.

Financial Secretary, K. Buetow, presented review of claims. Motion by K. Buetow, second by W. Holland, vote unanimous to approve claims (Rev) 11351 – 11431, (Cap Imp) 1058-1059, (Exp) 10051-10053, PR 103103, PR111403, DC 111203, DC 111303.

Financial report as presented by D. Hicks, Clifton Gunderson.

Board members discussed Accounts Receivables. Manager explained WCCD current billing, receivables and litigation processes. Discussions included certifying liens, bad debt expense and creating reports to identify totals of small claims, liens and deferred accounts. Board directed Manager to prepare a list of bad debt write-off for year end for Board action at next meeting.

Engineering report as presented by W. Bernhardt, American Consulting, Inc.

A.Hux reported:

- Motion to dismiss complaint of Washington Quarters and Settlers Run set for December.
- Currently updating lien process and filing amended liens as needed.

Manager summarized plant expansion matrix design from Special Board Meeting of November 10, 2003 and further indicated he and assigned WCCD staff were to tour SBR operations on Friday November, 21, 2003. Manager will bring recommendations to Board of plant designs, after scheduled tour.

Manager and staff in current discussions with Settlement subdivision representatives concerning designs and costs and will present recommendations to the Board at the next meeting.

Westover Woods representatives have not returned communications with WCCD in regard to their concerns presented at last Board meeting.

Plant Operation Report as presented by Manager. Manager reported Class A sludge currently being tested by a farmer, Manager will report results as tests continue.

W. Holland expressed concerns of manhole rehabilitation project. Manager explained WCCD process on repair of manholes in the District.

J. Crowe again thanked WCCD staff for their hard work during the building expansion project.

Motion by W. Holland, second by B. Thompson, vote unanimous to adjourn meeting at 6:02 P.M.

W. Holland, Chairman

J. Crowe, Secretary