

WEST CENTRAL CONSERVANCY DISTRICT

REGULAR MEETING MINUTES

APRIL 21, 2003

Board Members Present: W. Holland, K. Buetow, B. Thompson, P. Allen

Directors Absent: J. Crowe

6 WCCD Non-Board Representatives present.

Guests as per the attached sign in sheet.

The meeting was held in the WCCD Board Room at 5:00 P.M.

Chairman convened meeting after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Motion by P. Allen, second by K. Buetow, vote unanimous, to approve Meeting Minutes of March 17, 2003 meeting.

Manager introduced new Assistant Manager, Bruce Caveney, to the Board.

Financial Secretary, K. Buetow, presented review of claims. Motion by K. Buetow, second by P. Allen, vote unanimous, to approve claims (Rev) 10853 %u2013 10952, (Cap Imp) 1037 %u2013 1039, (Exp) 10024 %u2013 10027, DC0303, DC03032, DC0403, DC041403, PR032103, PR040403, PR041803.

Financial Report as presented by R. Effner, Clifton Gunderson.

Plant Operation Report as presented by Manager.

Engineering Report as presented by W. Bernhardt, American Consulting, Inc.

A. Hux reported:

- Anderson litigation %u2013 Deposition taken from Mr. Anderson April 2.
- Motion to Dismiss Hearing scheduled May 1 at Hendricks Circuit Court.
- Freeman Condemnation %u2013 Paperwork is being completed to close the issue agreeable

to the Board's previous decision.

- Bersot/IU/Simmons Property Addition to WCCD %u2013 Hearing May 1 in Hendricks

Circuit Court.

- Finalizing special agreements on billing issues.

Update on Administrative Building expansion. Manager advised Sebree and Associates that bid period would be extended until 2:00 P.M. on May 16 due to original bid timing conflicting with Easter Vacation schedules. Bids will be opened and low bid submitted to architect for review and recommendation to Board at May 19 Board Meeting.

Mr. Joe Dickey appeared before Board concerning the inability to hook certain property owned by him onto WCCD sewer. Mr. Dickey presented a timeline of events from September 1998 to the present outlining actions taken to hook onto the sewer. After discussion, the Board, by consensus, directed ACE to review the situation and provide a recommended course of action by the next Board Meeting.

Manager presented proposed PERF Resolutions for Board consideration and action.

Motion by W. Holland, second by K. Buetow, vote unanimous, to approve a Resolution Authorizing an Agent to Accept Pension Liability on behalf of WCCD as submitted.

Motion by W. Holland, second by K. Buetow, vote unanimous, to approve Resolution Electing to Enlarge Participation in the Public Employees' Retirement Fund as submitted.

Absentee Ballot Procedure was discussed by the Board.

Motion by W. Holland, second by K. Buetow, to change the hours for absentee balloting from the current 9:00 A.M. %u2013 3:00 P.M. to 11:00 A.M. %u2013 6:00 P.M. for the ten business days prior to the date of the Annual Meeting.

W. Holland, K. Buetow, for, P. Allen, B. Thompson, against. Motion did not carry.

Further action on Absentee Ballot Procedure tabled until next Board Meeting.

Manager presented proposed Board policies:

Purchasing Agent:

Motion by W. Holland, second by B. Thompson, vote unanimous, designating Ron W. Goff, Manager, as the Purchasing Agent for the District.

District Assets:

Motion by W. Holland, second by K. Buetow, vote unanimous, that the policy of the WCCD shall be that all items having a useful life of over three years and a cost of \$4,000 or more shall be recorded in the books of the District's as an asset. Items having a cost of less than \$4,000 will be expended.

Fees and Charges:

After discussion, the Board tabled the policy consideration until the next Board Meeting.

(P. Allen left meeting at 6:42 P.M.)

Manager presented proposal from E-Gov Strategies Inc. to the Board with committee recommendation to accept E-Gov Strategies Inc. for web site development at a cost not to exceed \$10,000 in setup.

Motion by W. Holland, second by K. Buetow, vote unanimous, to accept the proposal as submitted.

Mr. Hux recommended the board consider as a regular consideration of each year end full disclosure financials that the Board, by motion, approve and ratify the actions of the Manager during that calendar year.

Motion by W. Holland, second by K. Buetow, vote unanimous, to approve and ratify the actions of the Manager for calendar year 2002.

Chairman of the Board made the following agenda items for the next Board Meeting:

- Update on special contracts regarding billing.

- Manager to provide timetable for calendar year 2004 budget and date of engineering meeting in July.

Public comment time provided.

Motion by W. Holland, second by K. Buetow, vote unanimous, to adjourn meeting at 7:13 P.M.

W. Holland, Chairman