

WEST CENTRAL CONSERVANCY DISTRICT
REGULAR MEETING MINUTES
MARCH 18, 2013

Board Members Present: K. Buetow, C. Dorton, W. Holland, V. Underwood, J. Webb

Board Members Absent: None

WCCD District Manager, Assistant District Manager, Business Manager, Legal Counsel, Engineer
Present

WCCD Guests as per sign-in log

The Meeting was held in the WCCD Board Room at 5:00 P.M.

Chairman convened the meeting after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Motion by J. Webb, second by W. Holland, to approve the Minutes of the February 25, 2013 Regular Meeting as presented. For K. Buetow, W. Holland, V. Underwood, J. Webb. Against C. Dorton. Motion passed 4-1.

Financial Secretary V. Underwood presented a review of the claims. Motion by V. Underwood, second by C. Dorton, vote unanimous, to approve (REV) 23545 – 23634, (DEPR) 11042, BPR021513, PR022313, PR030813, DC02142013.

District Manager presented the February Cash Activity Statement; discussion included the update to the Board into the possibility of the reporting of delinquent accounts to the credit agencies. The SBOA did not recommend the District become involved with the reporting of delinquent accounts to credit agencies.

Plant Operation Report by the District Manager.

V S Engineering Representative Amy Moore presented the Board the monthly engineering report. Topics included 1.) The possible upgrades and associated costs of the Canterbury Drive lift station due to pending area development. 2.) The potential construction of a regional lift station in the South Abner Creek Basin area to provide sewer service for pending and future area development. 3.) The implementation of a District policy for developers on the associated contributed costs of development of projects within the District. The Board, by consensus, delayed any decision on the granting of Settlers' Run Apartment expansion and the commencement of Western Hills Subdivision until further review of the options and costs of the Canterbury Drive lift station. The Board requested the engineers compile a cost comparison report to present to the Board at a Special Meeting to be scheduled at 3:00 P.M. at the District office on April 1, 2013 which would permit a more thorough investigation into various cost/option scenarios. The Board also recommended investigation into various financing options that would assist with this upgrade.

Assistant District Manager updated the Board on the comparison costs of audio recording devices. Motion by W. Holland, second by C. Dorton, vote unanimous, to approve the purchase of the Tascam Recording Unit at a purchase price of \$4,000.00. The system should be operational within three weeks.

Wessler Engineering Representative Gary Ruston presented the Board the Headworks Improvement Study for review and approval. Motion by W. Holland, second by J. Webb, vote unanimous, to approve the study at a cost of \$28,400.00 and to authorize the District Manager to sign the contract on behalf of the District.

District Manager opened discussion with the Board on a Plant Master Plan. Discussion included preparation for future expansion due to anticipated growth within the District and this plan would aid in a cost review of the current SDC charges. The Board, by consensus, agreed to move forward on this project.

District Manager opened discussion with the Board on the current PTO policy and requested the Board revisit the policy. Upon discussion, the Board agreed to place this item on the April 15, 2013 Board Meeting Agenda.

C. Dorton opened discussion on the Board Members meeting with the employees. Discussion included coordinating with a third party HR firm to conduct interviews with employees to discuss morale, benefits and any other issues in general. Motion by C. Dorton, second by W. Holland to have C. Dorton coordinate with a third party HR firm and present options to the Board upon further investigation at the April 15, 2013 Board Meeting. For C. Dorton, W. Holland, V. Underwood. Against K. Buetow, J. Webb. Motion passed 3-2.

W. Holland opened discussion with the Board on the current District election policy/procedures. This topic will be placed on the agenda of the April 15, 2013 Regular Board Meeting.

Public Comment time provided.

Motion by J. Webb, second by V. Underwood, vote unanimous, to adjourn the meeting at 7:03 P.M.

K. Buetow, Chairman

W. Holland, Secretary