

WEST CENTRAL CONSERVANCY DISTRICT
REGULAR MEETING MINUTES
DECEMBER 17, 2012

Board Members Present: P. Allen, W. Holland, J. Webb, C. Dorton
Board Members Absent: K. Buetow

WCCD District Manager, Assistant District Manager, Business Manager, Legal Counsel, Engineer and Accountant Present
5 WCCD Guests as per sign-in log

The Meeting was held in the WCCD Board Room at 5:00 P.M.

Chairman convened the meeting after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Chairman announced Board Member K. Buetow would not be present at the meeting tonight due to the death of his mother.

Motion by W. Holland second by C. Dorton, vote unanimous, to approve the Minutes of the November 19, 2012 Regular Meeting, the December 3, 2012 Personnel Committee Meeting and the December 4, 2012 Personnel Committee Meeting as presented.

Financial Secretary C. Dorton presented a review of the claims. Motion by C. Dorton, second by J. Webb, vote unanimous, to approve (REV) 23291 – 23361, (EXP) 11017, (DEPR) 11037, BPR111612, PR111612, PR113012, DC11152012.

Business Manager presented the November 2012 Cash Activity Statement. Chairman requested an update on the results of the newly implemented accounts receivable procedures at the March 2013 Regular Board Meeting.

Plant Operation report by the District Manager.

District Manager updated the Board on the request of Dave Potter, 1772 O'Conner Court, Avon, to have fees waived on this property he recently purchased at a Sheriff sale. Motion by W. Holland to have all administrative fees waived from his bill. Motion failed due to a lack of a second. Motion by C. Dorton, second by J. Webb to follow current District policy of enforcing the property owner is responsible for all liens in place. For P. Allen, J. Webb, C. Dorton. Against W. Holland. Motion passed 3-1.

VS Engineering Representative Amy Moore presented the Board the monthly engineering report. Discussion included an update on the Prestwick Estates and Clubhouse Sewer Rehabilitation Project and the possible legal ramifications to the contractor because of the delay of project completion with a Board request to Legal Counsel to prepare a letter notifying the contractor of the District intent.

Chairman updated the Board on the Water Issue. Representatives of the Town of Avon and the District are still meeting, but the progress has slowed and the Town plans to submit a proposal to the District soon.

District Manager presented the draft of the winter newsletter to the Board for review and approval. Chairman recommended the absentee balloting dates and times be added to the election information.

Board Member C. Dorton presented the Board a draft of the policy on the recording of Board Meetings. Board, by consensus, agreed with the presented policy and requested Legal Counsel review the policy and investigate the cost to be charged for a request of a digital copy and present at the January Board meeting for final approval. The Board tabled any decision on the recordings of the meetings being available on the District website.

Chairman updated the Board on the 2013 Proposed Employee Pay Raises/COLA. Chairman requested this topic be tabled until all five Board Members are present and a final decision is reached by the Board on the 2013 employee health insurance benefit.

State Insurance Agency Representative Angelo Prati presented the Board employee health insurance options. Discussion included pros/cons of each plan, employee deductible limits, the Board did request a better/clearer examples of the plan per employee classification and the potential District contribution to the individual employee plans. Chairman requested any Board decision be tabled until all five Board Members are present and when better examples are presented. Chairman recommended a Special Meeting be held December 27, 2012 at the District Office to discuss this topic providing all five Board Members can be in attendance.

District Manager presented the Board an example of the election ballot for approval for the February Annual Meeting. Absentee balloting dates and times are as follows: Friday February 15, 2012 11:00-6:00, Saturday February 16, 2012 10:00-2:00, Monday February 18, 2012 11:00-6:00 and Wednesday February 20, 2012 4:00-7:00.

District Manager announced the employee Christmas lunch will be held at the District office on Wednesday December 19, 2012 from 12:00-2:00 and invited all Board Members to attend.

Assistant District Manager presented the Board a list of District maintenance contracts for review at the request of Board Member C. Dorton.

Public comment time provided.

Motion by W. Holland, second by C. Dorton, vote unanimous, to adjourn the meeting at 6:20 P.M.

P. Allen, Chairman

J. Webb, Secretary