

WEST CENTRAL CONSERVANCY DISTRICT  
REGULAR MEETING MINUTES  
MAY 21, 2012

Board Members Present: P. Allen, W. Holland, J. Webb, C. Dorton, K. Buetow  
Board Members Absent: None

WCCD Plant Superintendent, Legal Counsel, Accountant, Engineer, Business Manager Present.  
3 WCCD Guests as per sign-in log

The Meeting was held in the WCCD Board Room at 5:00 P.M.

Chairman convened the meeting after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Motion by W. Holland, second by J. Webb, vote unanimous, to approve the Minutes of the April 16, 2012 Regular Board Meeting, the April 26, 2012 Special Board Meeting and the May 16, 2012 Special Board Meeting as presented.

Financial Secretary C. Dorton presented a review of the claims. Motion by C. Dorton, second by J. Webb, vote unanimous, to approve (Rev) 22543 – 22650, (Depr) 11019 – 11025, BPR041312, PR042012, PR050412, DC04132012.

Business Manager presented the March and April 2012 Cash Activity Statements.

VS Engineering Representative Sanjay Patel presented the Board the monthly engineering report. Topics included: 1.) Progress report on the Clay Tile and Prestwick Golf Course Project. 2.) VS Engineering request for additional Construction and Administration Fees totaling \$20,000.00 for the Clay Tile Project. The Board requested the District Manager and Engineer contact the project contractor for reimbursement of the requested fees and report their findings to the Board at the June 18, 2012 Regular Board Meeting. 3.) The Parks at Prestwick-Phase VI project. 4.) The American Legion Hall project which concluded with a recommendation from the Chairman to postpone the meeting scheduled for Thursday May 24, 2012 until the District Manager has returned from funeral leave. 5.) Lift Station #5 (Clubhouse Lift Station) Elimination Investigation with an estimated cost of \$525,000.00 for the project. W. Holland and J. Webb recommended waiting on the project due to the high cost estimate and Chairman P. Allen recommended the District Manager and Engineer meet to discuss possible design and safety improvements to keep the lift station operational and submit for Board review at the June 18, 2012 Board meeting.

OneWater, Inc. Representative Chris Limcaco presented the Board the Algaewheel Pilot Project for consideration of a test program installed at the WCCD Plant. The test project would demonstrate the latest technology for wastewater treatment and water re-use. The WCCD

plant was picked for the test program demonstration because it is highly recognized for excellence, well trained and knowledgeable staff, clean and well operated plant and a common vision towards wastewater treatment and recovery. The test program would be of no cost to the District and any additional start-up or operating costs would be reimbursed by OneWater, Inc. Plant Superintendent Shawn Massingale offered the Board his perspective on the test program and potential benefits to the Plant.

Motion by C. Dorton, second by K. Buetow, vote unanimous, to recommend the OneWater Algaewheel Pilot Program be installed and tested at the WCCD Plant site with quarterly Board updates and for a period not to exceed two years contingent upon the Legal Counsel of both parties working out all details prior to start-up.

Chairman opened discussion on the Reconsideration of the Bond Refunding at the District. H.J. Umbaugh & Associate Doug Baldessari presented to the Board a revised proposal from Old National Bank.

Motion by K. Buetow, second by C. Dorton, vote unanimous, to accept the revised refunding proposal of Old National Bank due to the potential saving of approximately \$522,000.00 over the City Securities proposal and the Board directed Legal Counsel to initiate the bond refunding process and develop the timeline to provide District refunding to maximize the greatest savings benefit to the District.

Chairman opened discussion with the Board on the Request for Proposal – Legal Service. Motion by K. Buetow, second by J. Webb, based on the interview process to continue with current Legal Counsel of Taft Stettinius & Hollister LLP. Motion included a recommendation for periodic meetings between Legal Counsel and the Board Chairman to review expectations and results. For P. Allen, K. Buetow, J. Webb. Against C. Dorton. Abstain W. Holland. Motion passed.

Financial Secretary C. Dorton presented the Board the Request for Proposal – Engineering Services. The Board reviewed the list of proposed firms to be contacted and solicited Board input for other potential firms to be included on the contact list. The Board will delay all proposal timeline deadlines by one week due to the District Manager being on funeral leave and requested that any engineering firms responding inclusively include their history and experience in wastewater treatment operations. Motion by C. Dorton, second by J. Webb, vote unanimous, to approve this proposal with the opportunity of Board Members to add any additional firms to the proposed list and delay all proposal timelines by one week.

Business Manager presented the Board the proposed West Central Conservancy District Resolution No. 2012-05-21-1 which adopts the Keystone Software Financial System and request the State Board of Accounts approve use of the system as our accounting program. Motion by K. Buetow, second by C. Dorton, vote unanimous, to adopt the WCCD Resolution No. 2012-05-21-1.

Chairman opened discussion on the acceptance of sewers – Birch Run at Wynne Farms, Section 2. Motion by W. Holland, second by K. Buetow to table the acceptance of sewers of Birch Run at Wynne Farms, Section 2 until the June 18, 2012 Board meeting due to the absence of the District Manager while on funeral leave.

Plant report presented by the Business Manager.

Chairman opened discussion with the Board on the status of the District aged accounts. The Chairman requested an updated and modified collection system be put in place to address the increasing dollar amount of aged accounts. Board Member K. Buetow recommended a Manager Committee be established to study the entire process from billing to collection with monthly progress updates provided at each Board Meeting.

C. Dorton opened discussion with the Board on the taping of Board Meetings and requested this item be placed on the June 18, 2012 Board Meeting agenda.

Public comment time provided.

Motion by W. Holland, second by C. Dorton, vote unanimous, to adjourn the meeting at 6:40 P.M.

P. Allen, Chairman

J. Webb, Secretary