

WEST CENTRAL CONSERVANCY DISTRICT
REGULAR MEETING MINUTES
NOVEMBER 21, 2011

Board Members Present: P. Allen, W. Holland, J. Webb, C. Dorton
Board Members Absent: K. Buetow

4 WCCD Non-Board Representatives Present
WCCD Guests as per sign-in log

The Meeting was held in the WCCD Board Room at 5:00 P.M.

Chairman P. Allen convened the meeting after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Motion by W. Holland, second by C. Dorton, vote unanimous, to approve the Minutes of the October 17, 2011 Regular Meeting and the October 24, 2011 Special Meeting as presented.

Financial Clerk J. Webb presented a review of the claims. Motion by J. Webb, second by C. Dorton, vote unanimous, to approve (Rev) 21110 – 21174, 22001 – 22039, (Exp) 11001, (Depr) 10288, BPR101411, PR102111, PR110411, DC10142011.

District Manager presented the October 2011 Cash Activity Statement.

P. Agresta, Agresta and Associates presented to the Board the updated budget reporting format. Chairman requested Board Member review of the proposed format and solicited their input at the December 19, 2011 Board Meeting.

Plant Operation Report presented by District Manager. Manager discussed the IWEA Plant Safety Award being presented to the District and that Plant Superintendent Shawn Massingale would present a program on WCCD's community outreach at the IWEA conference.

Legal Counsel updated the Board on preliminary findings of the Public Access Counselor concerning ability to charge for third party vendor services. Legal Counsel would follow up with Public Access Counselor prior to providing a formal response to the request for public information. Legal Counsel will update the Board at the December 19, 2011 Board Meeting.

District Manager updated the Board on the District Wage Committee Meeting for the Prestwick Clay Tile Project to be held at the District office on Tuesday November 22, 2011 at 10:00 A. M. Representing the District are K. Buetow and J. Webb, representing the county is J. Tygrett.

Chairman opened discussion on the Annual Meeting which included a review of our current voting procedures and format. Discussion included the proposal of the Annual Meeting being held for election purposes only and the addition of a Regular Board Meeting held the following week after of the Annual Meeting to conduct regular District business.

District Manager updated the Board on the decision to continue the use of Miller White for the current District newsletter

Chairman opened discussion with the Board on the 2012 Proposed Employee Pay Raises and COLA which included the proposed use of an independent outside firm to review the current pay structure.

Motion by W. Holland, second by C. Dorton, vote unanimous, to issue a one-time 2% COLA check to District employees based on their ending pay rate as of December 31, 2011. Motion included the check being issued the first pay of 2012 and that the 2012 base pay rate remain at the 2011 level. Board, by consensus, agreed to pursue the research into the use of an independent salary survey company.

District Manager updated the Board on the recent plant fire at the SBR's on October 30, 2011 with a discussion on preliminary damage estimates and proposed recommendations for the purchase of additional safety and alarm equipment needs. The Board, by consensus, agreed with the District Manager's recommendation to purchase the smoke detector/alarm system upgrades for \$5,682.00.

District Manager presented the Board 2012 district holiday schedule. Motion by J. Webb, second by C. Dorton, vote unanimous, to approve the 2012 district holiday schedule as presented.

District Manager presented to the Board the 2012 Board of Directors meeting schedule. Motion by W. Holland, second by J. Webb, vote unanimous, to approve the 2012 Board of Directors meeting schedule with the amendment to include the addition of a Regular Board Meeting on February 20, 2012, upon review and approval of Legal Counsel to permit the amending of the Annual Meeting schedule.

Public comment time provided.

District Manager introduced our new Banking and Investment Advisor representatives of First Merchants Bank to the Board. Discussion included the update on the Cash Management Conversion, the Line-of-Credit update and the schedule of quarterly bank reviews with the District.

The Board, by consensus, did not retire to Executive Session as noted on the agenda.

Motion by C. Dorton, second by W. Holland, vote unanimous, to adjourn the meeting at 6:25 P.M.

P. Allen, Chairman