

WEST CENTRAL CONSERVANCY DISTRICT
REGULAR MEETING MINUTES
APRIL 18, 2011

Board Members Present: P. Allen, W. Holland, K. Buetow, J. Webb

Board Members Absent: C. Dorton

3 WCCD Non-Board Representatives Present

WCCD Guests as per sign-in log

The Meeting was held in the WCCD Board Room at 5:00 P.M.

Chairman P. Allen convened the Meeting after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Motion by W. Holland, second by J. Webb, vote unanimous, to approve the Minutes of the March 21, 2011 Regular Meeting as presented.

Financial Clerk J. Webb presented a review of the claims. Motion by J. Webb, second by W. Holland, vote unanimous, to approve (Rev) 20417 – 20499, (Exp) 10502, (Depr) 10266 – 10267, BPR031811, PR032511, PR040811.

Business Manager presented the March 2011 Cash Activity Statement.

Plant Operation Report presented by District Manager.

Legal Counsel updated the Board on the increase in residential sewer rates occurring statewide.

(K. Buetow entered the meeting at 5:10 P.M.)

Chairman P. Allen updated the Board on the Land Use Proposal presented by Jerry Cary 1280 Balsam Fir Pass. Mr. Cary was present to update the Board on his request. Discussion included other recent proposals received and the District expenses associated with upkeep of the land. The Chairman offered all Board Members the opportunity to visit the property in question. Motion by J. Webb, second by K. Buetow, vote unanimous, to table any decision until the May 16, 2011 Board Meeting to allow time for more research and the review of all proposals.

Sanjay Patel VS Engineering updated the Board on various engineering proposals. First proposal was to update the Prestwick Estates and Clubhouse Clay and Truss Pipe Rehabilitation Project. Discussion included verification of the areas to be considered part of the original bid process. Board by consensus, agreed to continue the project and any additional areas of needed repairs will be bid in separate phases.

Second proposal included the WCCD 2011 Master Plan. Motion by K. Buetow, second by W. Holland, vote unanimous to approve the 2011 Master Plan with a projected task budget of \$64,500.00.

Third proposal included the WCCD Grease Trap Inventory. Motion by J. Webb, second by K. Buetow, vote unanimous, to approve the Grease Trap Inventory Project at a task budget of \$15,000.00.

Fourth proposal included the Preparation of Standard Plan Sheets for Details and Specifications. Motion by K. Buetow, second by J. Webb, vote unanimous, to approve the Preparation of Standard Plan Sheets for Details and Specifications at a task budget not to exceed \$6,250.00.

District Manager updated the Board on the Heartland Payment System Proposal. Legal Counsel is in final review of the contract and a meeting is scheduled with the District Manager, Legal Counsel and representatives of Heartland Payment Systems. The Board, by consensus, agreed to table any decision until the May 16, 2011 Regular Meeting.

District Manager opened discussion with the Board on the year-end Financial Reports. Chairman requested that the Board continue to receive quarterly reports for review.

Chairman P. Allen updated the Board on the April 6, 2011 Meeting concerning the Washington Township Lease. Attending the meeting were Don Hodson, Doug Elmore and Pat Laughlin of the Washington Township Trustee's office and Paul Allen, Karl Buetow and Debbie Sillery from the District. The Board, by consensus, agreed to continue discussions with the Trustee's Office.

District Manager updated the Board on the potential asset purchase. The First Right of Refusal Contract Extension has been signed and extended to June 30, 2011. District Manager will schedule a meeting and the Chairman has requested the topic be placed as an Executive Session agenda item for the May 16, 2011 Board Meeting.

District Manager opened discussion on the Scott and Jennifer Greene Land Use Proposal. The Board, by consensus, agreed to table any discussion until the May 16, 2011 Board Meeting.

Chairman P. Allen opened discussion on the appointment of Common Construction Wage Committee. The meeting will be scheduled for May to allow for the June bidding of the Prestwick Estates and Clubhouse Clay and Truss Pipe Rehabilitation Project. Representing the Board is Karl Buetow and representing Industry Jim Webb.

District Manager presented to the Board the draft of the upcoming District newsletter. District Manager encouraged Board Members to review and solicited input on the newsletter.

Public comment time provided.

Chairman recessed the Regular Meeting at 6:30 P.M.

Chairman convened the Executive Session at 6:35 P.M. concerning Potential/Pending Litigation.

Chairman adjourned the Executive Session at 6:42 P.M.

Chairman reconvened the Regular Meeting at 6:43 P.M.

The Board of Directors hereby certifies that no subject matter was discussed in the Executive Session other than the subject matter specified.

Motion by W. Holland, second by J. Webb, vote unanimous, to adjourn the meeting at 6:47 P.M.

P. Allen, Chairman

K. Buetow, Secretary