

WEST CENTRAL CONSERVANCY DISTRICT  
REGULAR MEETING MINUTES  
MARCH 21, 2011

Board Members Present: P. Allen, W. Holland, K. Buetow, J. Webb, C. Dorton  
Board Members Absent: None

3 WCCD Non-Board Representatives Present  
WCCD Guests as per sign-in log

The Meeting was held in the WCCD Board Room at 5:00 P.M.

Chairman convened the Meeting after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Motion by C. Dorton, second by K. Buetow, vote unanimous, to approve the Minutes of the February 16, 2011 Annual Meeting, February 16, 2011 Board of Finance Meeting and the March 14, 2011 Special Meeting as presented.

Secretary K. Buetow presented a review of the claims. Motion by K. Buetow, second by J. Webb, vote unanimous, to approve (Rev) 20301 – 20416, (Exp) 10494 – 10501, BPR021111, PR021111, PR022511, PR031111, DC02112011, DC03142011.

Business Manager presented the February 2011 Cash Activity Statement.

Plant Operation Report presented by District Manager.

Chairman updated the Board on the proposed Employee Compensation Policy and requested the policy be tabled and placed on the agenda of the December 19, 2011 Board Meeting.

Chairman updated the Board on the March 16, 2011 meeting with the representatives from the Washington Township Trustee's Office and District. Attending the meeting were Don Hodson, Doug Elmore and Tony Jost of the Washington Township Trustee's Office and Paul Allen, Karl Buetow, Alan Hux and Debbie Sillery from the District. Representatives of both governmental entities encouraged future discussions. Motion by W. Holland, second by J. Webb, vote unanimous, to authorize Chairman to continue discussions on the Lease Agreement.

Jerry Cary 1280 Balsam Fir Pass approached the Board with a Land Use Proposal concerning the property owned by the District. Chairman requested Legal Counsel review all documentation and report the findings to the Board at the April 18, 2011 Board Meeting. Motion by W. Holland, second by C. Dorton, vote unanimous, to allow Mr. Cary to continue use of the land until final legal review is completed.

Sanjay Patel VS Engineering updated the Board on various engineering proposals. First proposal was the Prestwick Estates and Clubhouse Clay and Truss Pipe Rehabilitation Project. Discussion included the design development and construction documents required for the inflow/infiltration study and the necessary upgrades to the Prestwick Estates/Clubhouse Collection system. Motion by W. Holland, second by K. Buetow, vote unanimous, to approve the \$67,500.00 design budget which would permit the project to move forward to complete the necessary repairs.

(W. Holland left the meeting at 6:00 P.M.)

The second proposal included the 2011 District Master Plan required due to rapid population growth and the new development within the northwest district boundary. Topics included projected growth and capital needs, a funding rate study and potential lift station elimination. Third proposal discussion included the Preparation/Implementation of Standard Plan Sheets for Details and Specifications for the District. Fourth topic proposal was the WCCD Grease Trap Inventory to facilitate the 2009-02 District Policy which included a Board request for VS Engineering to build a package complete with recommendations to address all collection system concerns related to this topic. The above three proposals will be discussed in greater length at the April 18, 2011 Board Meeting.

(C. Dorton left the meeting at 6:15 P.M.)

District Manager opened discussion on the Heartland Payment Systems Proposal concerning current credit card usage charges. Board requested Legal Counsel review the proposal and tabled further discussion until the April 18, 2011 Board Meeting.

Chairman opened discussion on the Year-End Financial Report and solicited Board Member input at the April 18, 2011 Board Meeting.

District Manager opened discussion with the Board on a request for sewer camera upgrades which included various proposals and quotes. Motion by J. Webb, second by K. Buetow, vote unanimous, to accept the District Managers' recommendation for the purchase from R S Technology for the camera truck system at the purchase price of \$125,418.00.

Public comment time provided.

The Board, by consensus, did not retire to Executive Session as noted on agenda.

The Board determined that wage committee appointments must be completed in May 2011 for the collection system upgrades to be bid in June 2011.

Motion by J. Webb, second by K. Buetow, vote unanimous, to adjourn the meeting at 6:35 P.M.

P. Allen, Chairman

K. Buetow, Secretary