

WEST CENTRAL CONSERVANCY DISTRICT  
REGULAR MEETING MINUTES  
DECEMBER 18, 2006

Board Members Present: K. Buetow, W. Holland, P. Allen, B. Thompson  
Board Members Absent: J. Webb

6 WCCD Non-Board Representatives Present  
WCCD Guests as per sign-in log

The meeting was held in the WCCD Board Room at 5:00 P.M.

Chairman convened the meeting after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Motion by P. Allen, second by B. Thompson, vote unanimous, to approve the Minutes of the November 20 Regular Board Meeting and the November 30, 2006 Special Board Meeting as presented.

Financial Secretary P. Allen presented a review of claims. Motion by P. Allen, second by B. Thompson, vote unanimous, to approve (Rev) 14973 – 15074, (Exp) 10230 – 10236, BPR111706, PR112406, PR120806, DC11152006.

Business Manager presented the November 2006 Cash Activity Statement. District Manager presented the 2006 Bad Debt list for Board review. District Manager requested the Board approve the write-off list as presented, by motion.

Motion by P. Allen, second by W. Holland, vote unanimous, to approve report as presented and directed District Manager write off bad debt as presented totaling \$9,521.75.

Plant operation report as presented by District Manager.

Engineering report as presented by W. Bernhardt, American Consulting, Inc.

Representative Mike Sells, Benchmark Consulting, Inc. presented a temporary connection request to the Board. Board requested District Manager and Legal Counsel to develop and obtain the necessary documentation to transact the request as presented.

District Manager presented an easement/connection request from Alberta Wroten and the White Lick Sewer, Inc. to the Board.

Motion by W. Holland, second by P. Allen, vote unanimous, to abide by the White Lick Sewer, Inc. commitment.

District Manager requested consideration of the proposed Board of Directors Meeting Calendar for Calendar Year 2007.

Motion by P. Allen, second by B. Thompson, vote unanimous, to accept Board of Directors Meeting Schedule as presented.

District Manager requested consideration of the proposed 2007 Holiday Schedule.

Motion by P. Allen, second by B. Thompson, vote unanimous, to approve WCCD Holiday Schedule as presented.

District Manager requested consideration of the 2007 salary adjustments as budgeted.

Motion by P. Allen, second B. Thompson, vote unanimous, to approve request of a 4% salary adjustment for District Employees, as budgeted, to be disbursed as a straight 1% COLA and 3% gross salary adjustment for merit to be disbursed at the District Manager's discretion to become effective the first full pay period in January 2007.

District Manager recommended tabling the business agenda item of EDU Calculation for RFTC Development and proposed the Board consider the adopted calculation and definition of warehouse space as currently used by Hendricks Regional Sewer and developed by American Consulting, Inc.

After discussion, the Chairman directed that the issue should be an agenda item for the next board meeting to allow the board time to read and review the policy.

(B. Thompson left the meeting at 6:11 P.M.)

Assistant District Manager presented the updated EDU survey results to the Board.

District Manager presented the amended GIS Project Contract including the updated time schedule for completion of the project in 2007 to the Board.

Motion by W. Holland, second by P. Allen, vote unanimous, to approve the amended GIS project and authorizing the Chairman to sign the contract.

District Manager presented the Proposed Election Procedure for the 2007 Annual Meeting. Discussion included suspension of the Absentee Balloting Procedure timelines.

Motion by W. Holland, second by P. Allen, vote unanimous, to approve suspending the Absentee Voting Procedure for the February 21, 2007 Annual Meeting due to having only one nominee for the Director's vacancy of Area 2.

District Manager opened discussion on the Dan Jones South Project Contract Bid recommendation to the Board. American Consulting, Inc. recommended Valenti Hold be awarded the project as the lowest responsive and responsible bid to the Board.

Motion by W. Holland, second by P. Allen, vote unanimous, to award the Dan Jones South Project Contract to Valenti Hold for \$348,872.00.

District Manager recommended acceptance of sewers Lexington Woods Sections 1 and 2, and Settlement Section 2B, contingent upon final walk-thru.

Motion by P. Allen, second by W. Holland, to accept Lexington Woods Section 1 and 2, and Settlement Section 2B contingent upon final walk-thru approval.

Public comment time provided.

Chairman recessed the Regular Meeting at 6:34 P.M.

Chairman convened the Executive Session at 6:35 P.M. concerning Pending Litigation and Property Purchase Proposal.

Chairman adjourned Executive Session at 6:55 P.M.

Chairman reconvened the Regular Meeting at 7:00 P.M.

The Board of Directors hereby certifies that no subject matter was discussed in the Executive Session other than the subject matter specified in the Public Notice.

Motion by P. Allen, second by K. Buetow, vote unanimous, to adjourn meeting at 7:03 P.M.

K. Buetow, Chairman

B. Thompson, Secretary