

WEST CENTRAL CONSERVANCY DISTRICT
REGULAR MEETING MINUTES
NOVEMBER 20, 2006

Board Members Present: K. Buetow, W. Holland, P. Allen, B. Thompson, J. Webb
Board Members Absent: None

7 WCCD Non-Board Representatives Present
WCCD Guests as per sign-in log

The meeting was held in the WCCD Board Room at 5:00 P.M.

Chairman convened the meeting after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Motion by J. Webb, second by B. Thompson, vote unanimous, to approve the Minutes of the October 16, 2006 Regular Board Meeting as presented.

Board Member J. Webb presented a review of claims. Motion by J. Webb, second by P. Allen, vote unanimous, to approve (Rev) 14869 – 14972, (Exp) 10222 – 10229, PR101306, BPR101306, PR102706, PR111006, DC101606.

Assistant District Manager presented the October 2006 Cash Activity Statement.

Plant operation report as presented by District Manager.

Engineering report as presented by W. Bernhardt, American Consulting, Inc. Discussion included update on the plant expansion and the GIS project.

District Manager opened discussion on Director Election considerations and proposals. Discussion included proposed voting flow chart, tabulation scanning process and absentee balloting procedures.

Motion by P. Allen, second by W. Holland, vote unanimous, to implement the new balloting system for the February 2007 Annual Meeting Election.

Assistant District Manager updated the Board on the On-Line Billing Program.

Motion by W. Holland, second by P. Allen, vote unanimous, to allow Chairman to approve all contracts related to the implementation of the On-Line Banking Program.

District Manager opened discussion on the GIS Project Funding Options.

Motion by W. Holland, second by B. Thompson, to pay total balance due to American Consulting, Inc. in 2006. W. Holland, B. Thompson for. K. Buetow, P. Allen, J. Webb against. Motion failed.

Motion by P. Allen, second by J. Webb, instructing American Consulting, Inc. to resubmit an updated contract on the GIS project outlining new plan and current invoicing for year end 2006. K. Buetow, P. Allen, B. Thompson, J. Webb for. W. Holland against. Motion passed.

(K. Buetow left the meeting at 6:19 P.M.)

Vice Chairman W. Holland, preside over the Board for the remainder of the meeting.

District Manager opened discussion and announced the bid opening for the Dan Jones South project on November 30, 2006.

District Manager presented a revised Development Transfer Document to become effective January 1, 2007. Document will be placed on the website.

District Manager opened discussion on recommendations for the current Personnel Policy Manual. District Manager requested two Board Members review policy suggestions. B. Thompson and P. Allen will review policy suggestions.

District Manager opened discussion on the resignation of T. Lindsey and the subsequent changes in the operational setup of the plant and collection personnel.

District Manager recommended acceptance of sewers Hickory Mills Sections 1, 2 and 3.

Motion by P. Allen, second by J. Webb, vote unanimous, to accept Hickory Mills Sections 1, 2 and 3 as presented.

District Manager opened discussion on changing current accounting program to a version better suited to the Districts needs. District Manager submitted a letter and resolution to request a change in the current accounting system and all subsequent forms.

Motion by P. Allen, second by B. Thompson, vote unanimous, to adopt Resolution 06-02 allowing the District to switch from MIP to Greentree Accounting systems.

Public comment time provided.

Vice-chairman recessed the Regular Meeting at 6:42 P.M.

Vice-Chairman convened the Executive Session at 6:50 P.M. concerning Pending Litigation, Preliminary Audit Review and Property Purchase Proposal.

Vice-Chairman adjourned Executive Session at 7:42 P.M.

Vice-Chairman reconvened the Regular Meeting at 7:43 P.M.

The Board of Directors hereby certifies that no subject matter was discussed in the Executive Session other than the subject matter specified in the Public Notice.

District Manager requested an amendment to the Employee Manual vacation carryover policy.

Motion by W. Holland, second by B. Thompson, vote unanimous, to amend "Vacation Accumulation Rights" of the Employee Manual to read, "Exceptions to this policy may be made in unusual circumstances, each case to be considered by the District Manager, except in the case of the District Manager, when the policy exception will be considered by the Board of Directors."

Motion by P. Allen concerning real estate died for lack of a second.

Motion by J. Webb, second by W. Holland, concerning real estate. J. Webb, W. Holland for. B. Thompson, P. Allen against, motion failed.

Vice-Chairman set a Special Meeting for consideration of certain real estate to be November 30, 2006 at 5:00 P.M.

Motion by J. Webb, second by P. Allen, vote unanimous, to adjourn Meeting at 7:48 P.M.

K. Buetow, Chairman

B. Thompson, Secretary