

WEST CENTRAL CONSERVANCY DISTRICT
REGULAR MEETING MINUTES
DECEMBER 19, 2005

Board Members Present: K. Buetow, W. Holland, P. Allen, B. Thompson, J. Webb
Board Members Absent: None

6 WCCD Non-Board Representatives Present
WCCD Guests as per sign-in log

The meeting was held in the WCCD Board Room at 5:05 P.M.

Chairman convened the meeting after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Motion by P. Allen, second by J. Webb, vote unanimous, to approve the Minutes of the November 21 Regular Meeting and December 1, 2005 Special Meeting as presented.

Financial Secretary P. Allen presented a review of claims. Motion by P. Allen, second by J. Webb, vote unanimous, to approve (Rev) 13777-13850, (Exp) 10163, (Depr) 10085-10086, PR112505, PR120905.

Assistant District Manager presented November 2005 Cash Activity Statement and 2005 Bad Debt list for Board review. Assistant District Manager requested the Board approve the write-off list as presented, by motion.

Motion by J. Webb, second by P. Allen, vote unanimous, to approve report as presented and directed District Manager write off bad debt as presented totaling \$2,349.71.

Plant operation report as presented by District Manager.

(B. Thompson arrived at 5:27 P.M.)

Engineering report as presented by W. Bernhardt, American Consulting, Inc. Report included updates on WCCD Plant Expansion, Lingerman Project and the proposed Town of Avon Roundabout Project. Board requested District Manager write a letter to Tom Klein, Avon Town Manager advising the project delay is a result of the inaction on the part of the Town of Avon.

District Manager updated the Board on WCCD Addition to Purpose. District Manager presented to the Board for review and approval Resolution 05-04 Personal Indemnification of Board and Manager.

Motion by W. Holland, second by P. Allen, vote unanimous, to adopt Resolution 05-04 Personal Indemnification of Board and Manager, as submitted.

District Manager updated the board on the WCCD newsletter.

District Manager updated the Board on WCCD personnel time commitments and subsequent costs in response to Town of Avon actions to the Addition-to-Purpose as requested by the Board. The costs of District personnel time now reaching \$4,616.62.

District Manager presented updated EDU survey results to the Board.

District Manager requested tabling discussion on a proposed Plant utility storage building until the January 23, 2006 Board Meeting.

District Manager presented to the Board the Frick and Associates contract for 2006 for review and motion.

Motion by W. Holland, second by B. Thompson, vote unanimous, to accept the Frick and Associates contract as submitted.

District Manager presented the Board the updated list on WCCD Outreach program. Chairman K. Buetow, requested District utilize sources to formulate a detailed plan to distribute information to the WCCD freeholders. Board directed the District Manager to contact and set meeting for exploration of opportunities for the program.

Motion by W. Holland, second by B. Thompson, vote unanimous, to develop a communication plan utilizing outsourcing not to exceed \$2000.00.

District Manager requested consideration of the proposed Board of Directors Meeting Calendar for Calendar Year 2006.

Motion by W. Holland, second by P. Allen, vote unanimous, to accept Board of Directors 2006 Meeting Schedule as amended.

District Manager requested consideration of the proposed 2006 Holiday Schedule.

Motion by P. Allen, second by J. Webb, vote unanimous, to approve WCCD Holiday Schedule as presented.

District Manager requested consideration of the 2006 salary adjustments as budgeted.

Motion by P. Allen, second by B. Thompson, vote unanimous, to approve request of a 3% salary adjustment for District Employees, as budgeted, to be disbursed as a straight 1% COLA and 2% gross salary adjustment for merit to be disbursed at the District Manager's discretion to become effective the first full pay period in January 2006.

District Manager opened discussion and preliminary findings on Bill Assistance Program. District Manager investigating private groups and special funds designed to assist destitute customers. District Manager will contact State Board of Accounts for

guidelines to acceptance of assistance. Board, by consensus, requested District Manager continue to investigate all opportunities available to aid customers.

District Manager recommended acceptance of sewers, Whispering Pines Section 2, the development meeting all requirements for such.

Motion by W. Holland, second by P. Allen, vote unanimous, to accept Whispering Pines Section 2, to the District.

District Manager presented the 2006 Election/Annual Meeting Update and Timeline. The Notice of Annual Meeting will be published in the Flyer, the information will be posted on website and billing will note website election information.

Public comment time provided.

Motion by P. Allen, second by W. Holland, vote unanimous, to adjourn regular Board Meeting at 6:22 P.M.

Chairman convened Executive Session at 6:30 P.M. concerning Pending Litigation.

Chairman adjourned Executive Session at 7:25 P.M.

The Board of Directors hereby certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

Chairman reconvened regular Board Meeting at 7:25 P.M.

Motion by J. Webb, second by P. Allen, vote unanimous, to adjourn Meeting at 7:30P.M.

K. Buetow, Chairman

B. Thompson, Secretary