

WEST CENTRAL CONSERVANCY DISTRICT  
REGULAR MEETING MINUTES  
JANUARY 20, 2014

Board Members Present: K. Buetow, C. Dorton, W. Holland, V. Underwood, J. Webb  
Board Members Absent: None

WCCD District Manager, Business Manager and Engineer Present  
Guests as per sign-in log

The Meeting was held in the WCCD Board Room at 5:05 P.M.

Chairman convened the meeting after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Motion by W. Holland, second by V. Underwood, vote unanimous, to approve the Minutes of the November 18, 2013 Regular Meeting as presented.

Motion by W. Holland, second by V. Underwood, vote unanimous, to approve the Minutes of the December 20, 2013 Special Meeting as presented.

Financial Secretary V. Underwood presented a review of the claims. Motion by V. Underwood, second by J. Webb, vote unanimous, to approve (REV) 24419-24509, (EXP) 11046-11050, (DEPR) 11059-11061, BPR111513, PR111513, PR112913, DC11152013, (REV) 24510-24606, (EXP) 11051-11058, EB121113, BPR121313, PR121313, PR122713, PR011014, DC12162013, WIRE12232013, WIRE12242013.

Business Manager presented the November and the December 2013 Cash Activity Statements and presented the 2013 Write-off amount for Board approval. Motion by C. Dorton, second by W. Holland, vote unanimous, to approve the 2013 Write-off amount of \$1,548.73.

Plant Operation report by the District Manager.

V S Engineering Representative Amy Moore presented the Board the monthly engineering report. Discussion included the update on the White Lick Phase 2 Rehab Project proposed bid dates and the formation of a new wage committee with the appointment of W. Holland and J. Webb to serve on the committee from the WCCD Board.

District Manager opened discussion on the renewal of the two year, \$6 million dollar Line-of-Credit from First Merchants Bank at an estimated bank cost of \$1,500.00 to \$2,500.00. Motion by W. Holland, second by V. Underwood, vote unanimous, to approve the renewal of the Line-of-Credit with First Merchants Bank.

District Manager presented the Board the proposed Directors Meeting Schedule for Calendar Year 2014 for approval. Motion by W. Holland, second by V. Underwood, vote unanimous, to approve the 2014 Board of Directors Meeting Schedule as presented.

District Manager presented the Board an update on the Algaewheel Pilot Project currently being conducted at the WCCD Plant.

Chairman updated the Board on the progress of the selection process for the District Manager position. Discussion topics included: 1.) To Continue Use of Safari Solutions 2.) Compensation Review 3.) Criteria Review 4.) Investigation into the Use of a Different Process. The Board, by consensus, agreed to schedule an Executive Session Friday January 24, 2014 with a Special Meeting to follow to further investigate/study/discuss this topic.

Chairman opened discussion with the Board on a recent meeting he attended with Matt Whetstone and Aqua Source Representative Tom Brunes.

District Manager opened discussion with the Board with respect to providing sewer service to Riverside Mobile Home Park and current negotiations of the 3-party agreement. Mr. Jon Handy has provided notice that for Eastern Hendricks County Utility to provide service to the Park, the Park must be in the CTA of Eastern Hendricks County Utility. For that reason, and the inability of WCCD to provide the service in a timely manner that is cost effective, the Manager requested consideration of allowing that property within the boundaries of County Road 91 N., County Road 100 N. and County Road 600 E. be allowed to become part of the Eastern Hendricks County Utility CTA that can provide service to the Park until such time as WCCD sewers are within 300' of said Park and the Park will then disconnect from Eastern Hendricks County Utility and connect to WCCD sewers. Motion by W. Holland, second by J. Webb, vote unanimous, to approve the amendment to annex the area to allow Riverside Trailer Park to connect to the sewer system.

District Manager opened discussion with the Board concerning use of Board Room and facilities for other than District business. Such use is now jeopardizing the security of not only the facility and equipment but reducing the security of customer information and privacy of records. The District by resolution has committed to abide by federal regulation. The use of the building makes vulnerable the electric and phone systems and increases the general insurance liability/risk of District. While exploring what the County and Town of Avon do as a community service, a difference exists in that the District provides billing service and receivables that contain privacy of information and security of records requirements. For these reasons, the District Manager indicated the District could no longer provide the service.

Public comment time provided.

Motion by C. Dorton, second by J. Webb, vote unanimous, to adjourn the meeting at 6:35 P.M.

K. Buetow, Chairman

W. Holland, Secretary